Dear Parents/Carers

**Parent Governor Vacancy for Campion School Local Governing Body (LGB)**

The governing body of Campion School is seeking a parent or carer to become a governor.Nominations must be from parents or carers with children at Campion School.

Do you have?

* An interest in improving education for all Campion pupils, not just your own child?
* The skills and personality required to support and challenge Campion to continually strive for improvement?
* An interest in our young people’s future?
* Time, energy and enthusiasm?
* A desire to make a difference?
* Readiness to accept responsibility?
* An ability to work as a team?
* Are you happy to ask questions, listen and learn?
* A commitment to the United Learning [**ethos and values “The Best in Everyone”**](https://unitedlearning.org.uk/about-us/our-ethos-and-values)

If you answer yes to these questions, you could have what it takes to join one of the largest volunteer groups in the country, working with others to get the best for our young people. No special qualifications are needed - the most important thing is to have a keen interest in Campion and be prepared to play an active part in the LGB’s work.

As a Local Governor your duties will include supporting and challenging the Leadership Team on their school improvement journey. You will attend and contribute to meetings of the LGB and be an ambassador and critical friend of the School. The LGB is a committee of the United Learning Multi-academy Trust (MAT), with delegated responsibilities clearly set out in the [**Scheme of Delegation**](https://unitedlearning.org.uk/Portals/0/Library/Legal%20Information/Governance%20Documents/United%20Learning%20Scheme%20of%20Delegation.pdf). United Learning is a group of schools committed to providing excellent education through which all pupils are able to progress, achieve and go on to succeed in life. Our approach is underpinned by a sense of moral purpose and commitment to doing what is right for children and young people, supporting colleagues to achieve excellence and acting with integrity in all our dealings within and beyond the organisation, in the interests of young people everywhere. We summarise this ethos as ‘the best in everyone’.

The parent governor election process is a formal procedure in which parents elect representatives to serve on a school’s governing board;

1. **Announcement:** The school announces a vacancy for a parent governor position and invites nominations from the parent community.
2. **Nominations:** Interested parents submit their nominations, often including brief statements outlining their motivations and qualifications.
3. **Election Setup:** A ballot is prepared with the names of candidates, and voting instructions are provided to all eligible parents. If only one parent is nominated they will be automatically appointed.
4. **Voting:** Parents vote, often via paper ballots or online, within a set timeframe.
5. **Count and Results:** Votes are counted, and the candidate with the most votes is declared the new parent governor.
6. **Announcement of Results:** The school announces the results and introduces the newly elected parent governor.

As a parent governor, your role involves visiting the school and talking with students. For this reason, it's essential that all governors complete a Disclosure and Barring Service (DBS) check. This background check ensures the safety and wellbeing of the students by verifying that individuals in positions of responsibility do not have any past convictions that could make their involvement unsuitable.

A clear DBS check is necessary for all governors, and your appointment can only proceed once this is completed successfully. This process is standard and safeguards the entire school community.

Campion hold 6 LGB meetings a year; 3 meetings on Tuesdays at 9am and 3 meetings on Wednesdays at 6pm. Performing School monitoring visits is also part of the task of governors. Individual governors are appointed to work on behalf of the LGB as nominated governors, responsible for a discrete area of focus, for example, Special Educational Needs or Safeguarding. Nominated governors are asked to visit the School (or hold remote meetings) at least termly, in line with Government and School advice.

Campion has an induction programme for new governors and you will also have an experienced governor mentor. United Learning runs very effective training sessions throughout the year to ensure that you are prepared to be an effective governor, and the Chair and Headteacher will work with you to provide any support you need in your role.

Within United Learning, governors are appointed to serve based upon the skills and expertise that they can offer. The recruitment process involves meeting with Chair and Headteacher. We will also ask you to complete a skills audit and submit a short application form. For further information on the role, or to arrange an informal discussion with the Chair, please contact [h.ward1@campionschool.org.uk](mailto:h.ward1@campionschool.org.uk)

Best wishes

Hannah Ward

**Clerk to the Local Governing Body**